

**LAKE MINNETONKA CONSERVATION DISTRICT  
BOARD OF DIRECTORS**

7:00 PM, Wednesday, May 9, 2007  
Wayzata City Hall

**CALL TO ORDER**

Van Hercke called the meeting to order at 7:04 p.m.

**ROLL CALL**

**Members present:** Katy Van Hercke, Minnetonka; Tom Seuntjens, Minnetonka Beach; Gene Altstatt, Greenwood; Mary Bader, Wayzata; David Gross, Deephaven; Steve Johnson, Mound; Pete Nelson, Victoria; Tom Scanlon, Spring Park; Herb Suerth, Woodland; Lisa Whalen, Minnetrista. Also present: Charles LeFevere, LMCD Counsel; Greg Nybeck, Executive Director; Judd Harper, Administrative Technician; Emily Herman, Administrative Assistant.

**Members absent:** Doug Babcock, Tonka Bay; Leigh Harrod, Excelsior; Andrew McDermott, Orono; Tom Skramstad, Shorewood.

**CHAIR ANNOUNCEMENTS**, Vice Chair Van Hercke

Van Hercke stated that the scheduling of the annual Lake Inspection Tour would be discussed later in the meeting to better serve the individuals present for the public hearings.

Altstatt stated that he would like to go into executive session at the end of the meeting to discuss the pending Canning litigation. The consensus of the Board was to go into executive session at the end of the meeting as requested by Altstatt.

**READING OF MINUTES**- 4/25/07 LMCD Regular Board Meeting

**MOTION:** Seuntjens moved, Nelson seconded to approve the minutes from the 4/25/07 LMCD Regular Board Meeting as submitted.

**VOTE:** Motion carried unanimously.

**PUBLIC COMMENTS** - Persons in attendance, subjects not on agenda (5 min.)

There were no comments from the public on subjects not on the agenda.

**CONSENT AGENDA**- Consent agenda items identified with a (\*) will be approved in one motion unless a Board member requests discussion of any item, in which case the item will be removed from the consent agenda.

Seuntjens moved, Gross seconded to approve the consent agenda as submitted. Motion carried unanimously. Item so approved included: **1A, 2007 Multiple Dock Licenses**, staff recommends Board approval of 2007 renewal, without change, multiple dock license applications for Crane Island Association, Meadowbrook Boat Club, Minnetonka Portable Dredging Co., Inc., and Presbyterian Homes

on Lake Minnetonka, **2A**, Audit of vouchers (5/1/07 - 5/15/07); and **3A, LMCIT Liability Coverage-Waiver Form**, staff recommends that the Board approve a motion that the LMCD does not waive monetary limits on municipal tort liability established by Minnesota Statutes 466.04.

### **PUBLIC HEARINGS**

- **Three Rivers Park District**, bridge permit and length variance applications in conjunction with the Dakota Regional Trail System.

Van Hercke reviewed the LMCD's public hearing procedures and opened the public hearing at 7:08 p.m. She asked Harper for background on this agenda item.

Suerth arrived at 7:09 p.m.

Harper reviewed the staff memo, dated 5/3/07, which summarized a request from Three Rivers Park District (TRPD) for bridge permit and length variance applications in conjunction with the Dakota Regional Trail System. The three bridges include: 1) Seton Channel Bridge, 2) Arcola Rail Bridge, and 3) Tanager Lake Bridge. The proposed project would primarily modify the deck surface and add railings, yet maintaining existing navigability under the bridges. The variance application was for variance from LMCD Code for bridge length requirements at Arcola Rail Bridge because the length of this bridge was 455', which exceeded what was allowed by LMCD Code, 100'. He highlighted three LMCD Code Sections to evaluate the applications. These included: 1) Code Section 2.13, subd. 3- outlines bridge requirements and the need for a permit from the LMCD, 2) Code Section 2.13, subd. 4e- outlines the standards in which the bridges must conform to, and 3) Code Section 1.07- outlines the variance process from LMCD Code. He recommended that the Board direct LMCD legal counsel to prepare Findings of Fact and Order for approval of the length variance at the Arcola Rail Bridge and approval of the bridge permit application for the Seton Channel, Arcola Rail, and Tanager Lake Bridges. He entertained questions and comments from the Board.

Van Hercke asked for additional background and comments from the applicant.

Mr. Mike McGarvey, SRF Consulting Group, stated he represented the TRPD and had been actively involved in the project. The trail system corridor consists of 44 miles from Wayzata to Hutchinson, with 13 miles in Hennepin County. Carver County was proceeding with master plan approvals to extend the trail system as early as 2009. Initial construction has been estimated to begin in the latter part of 2007. The property was purchased by the Hennepin County Regional Rail Authority in 2001 and TRPD entered into discussion on the development of the project in 2002. SRF Consulting has been working with the TRPD since 2004 in developing the master plan for the corridor. Upon completion of the master plan, a Task Force was developed to further involve the communities and agencies to finalize development plans. At which time, the TRPD Board granted further approval to proceed with construction documents and permits that are currently being requested from various agencies and communities. Minor maintenance of the substructures was planned to insure the long-term integrity of the bridge structures. These included minor surface repair and the repair of some vertical pilings using grout that would be banded. Preservatives may be used in areas of deterioration and no structural elements would be added. He provided photographs of all three bridges, which included a proposed 2" x 2" steel-coated mesh railing that would minimize obstruction of view. Maintenance of the corridors would include: 1) the installation of rain gardens in Wayzata, Minnetonka Beach, and St. Bonifacious, along with the planting of a native mixture of turf in the buffer areas to minimize storm water run off,

and 2) routine trail sweeping. He entertained questions and comments from the Board.

Seuntjens requested that the TRPD inform LMCD staff as to what preservatives would be used prior to their use to insure the health and wellness of the lake. He informed the Board that TRPD was exempt from the strict rules and regulations of storm water runoff (other than parking lots) that municipalities and other governmental agencies are subject to. As there was 650,000 square feet of hard surface running through the middle of the lake, TRPD does not have to install holding ponds, etc, to mitigate phosphorous runoff. He stated erosion and possible structural endangerment exists by the Arcola Bridge on the Crystal Bay side that warrants further review.

McGarvey stated he would provide the names of the preservatives to LMCD staff. He clarified that the exemption to the storm water runoff was applicable to all trails being developed, not solely to the TRPD.

Altstatt asked if the railing could be more transparent.

McGarvey stated that alternatives were provided to the TRPD Board and the steel-coated mesh was approved.

Nelson asked for legal clarification on whether the project could proceed should not all permits from the various agencies provide approval.

Mr. Alex Meyer, TRPD Landscape Architect and Project Manager for the Dakota Rail Regional Trail system, stated that all permits requested to date had been secured. It was the intent of the TRPD to work with every community and governmental agency. Should a permit not be granted, he believed the final approval to proceed would be provided from the TRPD Board.

Van Hercke asked for comments from the public on the proposed applications.

Mr. Charles Snow, 4756 West Arm Road in Spring Park, stated that he represented the Seton Village Association. He requested the LMCD's assistance in communicating a request to remove rotting timbers, known as Pier 9 at the Seton Channel Bridge, that are causing the only access to their homes to be impassable; stressing the inclusion of emergency vehicles. The Association has addressed many governmental agencies on this matter. To date, this matter had not been resolved.

Van Hercke asked LeFevere what the LMCD's jurisdiction would allow for in such a request.

LeFevere stated the LMCD could request, as part of their motion, that the TRPD investigate the structural integrity of Seton Bridge and the inquiries that the Seton Village Association had made to other agencies. He was unsure of what impact this request would have on the project; however, it would clarify that the LMCD did what it could in response to the public hearing comments.

Ms. Susan Schueller, 4766 West Arm Road, stated she had spoken to the City of Spring Park and the TRPD relating to this and a response had not been given.

Scanlon thanked the citizens for attending the meeting and participating in the public hearing. The City of Spring Park has asked him to request the TRPD consider the replacement of the rotten timbers of

Pier 9 at the Seton Channel Bridge when making their evaluations of minor structural changes that may be needed to insure the structural integrity of the bridge.

Meyer stated that the lease with the Hennepin County Regional Railroad Authority provides for a 16' corridor across the top of the bridge and does not maintain rights to the area in question. He believed that the concern raised would need to be communicated to the Railroad Authority.

There being no further comments, Van Hercke closed the public hearing at 7:43 p.m.

Gross asked LeFevere which entity was the correct party to receive the permits.

LeFevere stated that the TRPD and the Hennepin County Railroad Authority appear to have some type of agreement between the agencies. The LMCD typically does not request proof of authority and would grant the permit to the requesting applicant as long as the applicant has met all of the requirements of the LMCD Code. If the Railroad Authority had concerns with the TRPD's project, the Railroad Authority would then look out for their own interest.

**MOTION:** Nelson moved, Seuntjens seconded to direct LeFevere to prepare draft Findings of Fact and Order to approve the TRPD bridge permit and variance applications, subject to adding language to address the citizen's concerns for Pier 9 of the Seton Channel Bridge.

Seuntjens proposed a friendly amendment to the motion that would require the applicant to provide the LMCD staff with a list of any preservative chemicals proposed to be used on the timbers for prior Board review. Nelson agreed to this.

**VOTE:** Motion carried unanimously.

- **William Hite, Jr. and Lisa Smith**, side setback variance application from LMCD Code at 2217 Huntington Point Road East on Lower Lake North.

Van Hercke opened the public hearing at 7:48 p.m. and asked Nybeck for background on this agenda item.

Nybeck reviewed the staff memo, dated 5/4/07, which summarized a request from William Hite, Jr., and Lisa Smith for a variance from LMCD Code for side setback requirements. He highlighted three LMCD Code Sections to evaluate the application. These included: 1) Code Section 2.01, subd. 1- outlines authorized dock use area requirements, 2) Code Section 1.07- outlines the variance process from LMCD Code, 3) Code Section 2.02- outlines the number of restricted watercraft that may be stored at a site based on amount of shoreline and density requirements. He believed that the applicants had documented a particular hardship, converging lot lines, and he recommended that the Board direct LMCD legal counsel to prepare Findings of Fact and Order for approval of the William Hite, Jr. and Lisa Smith variance application, subject to the following conditions: 1) the granting of the DUA Plan, provided any future changes in dock and boat storage plans from the 2007 Plan must be documented on a survey and confirmed by staff prior to installing any changes, 2) all restricted watercraft stored at the dock must comply with the requirements outlined in LMCD Code Section 2.02, and 3) all water trampolines and swim platforms must be contained within the DUA defined in the DUA

plan. He entertained questions and comments from the Board.

Van Hercke asked for additional background and comments from the applicants.

Dr. William Hite, Jr., 2217 Huntington Point Road East, stated that all four watercraft stored at the site would be owned and registered to he and his wife. He entertained questions and comments from the Board.

There being no further comments, Van Hercke closed the public hearing at 7:55 p.m.

**MOTION:** Seuntjens moved, Nelson seconded to direct LMCD legal counsel to prepare Findings of Fact and Order to approve the Smith-Hite variance application for side setback requirements subject to: 1) the granting of the DUA Plan, provided any future changes in dock and boat storage plans from the 2007 Plan must be documented on a survey and confirmed by LMCD staff prior to installing any changes, 2) all restricted watercraft stored at the dock must comply with the requirements outlined in LMCD Code Section 2.02, and 3) all water trampolines and swim platforms must be contained within the DUA defined in the DUA plan.

LeFevere stated the Board might want to consider changing the wording for the first requirement in the motion. The use of a survey to document changes to confirm compliance with an approved DUA variance was not typical for seasonal docks and he suggested that the applicants provide communication of any proposed changes from the approved plan to the LMCD staff to confirm code requirements are met.

Seuntjens amended his motion to require the applicant to document any modification of the approved dock structure to LMCD staff, with the understanding that the setback would not encroach into the five foot side setback area. Nelson agreed to this.

**VOTE:** Motion carried unanimously.

## 1. WATER STRUCTURES

**B. City of Deephaven,** consideration of draft Findings of Fact to approve a special density license application.

Van Hercke asked Nybeck for background on this agenda item.

Nybeck stated that LeFevere had prepared draft Findings of Fact and Order consistent with the discussion at the last Board meeting. The motion to prepare the draft Findings of Fact and Order included wording to address public amenities associated with the special density license. To accomplish the Board's request, LMCD staff met with Board member Gross and Deephaven city administrator Dana Young to further discuss public amenities that Deephaven would like to see considered by the Board. These public amenities were included in the draft Findings prepared by LeFevere, including a letter dated 4/27/07 that provided further explanation of each proposed public amenity by Young.

LeFevere stated that all proposed public amenities were adequate and available for the Board to accept or revise.

The Board discussed the proposed public amenities. The consensus of the Board was that all but one of the proposed public amenities should be included in the draft Findings. The proposed public amenity to be deleted was "Use of chemical to control and/or eradicate aquatic weeds in Carsons Bay".

**MOTION:** Seuntjens moved, Nelson seconded to approve the City of Deephaven's Findings of Fact and Order to approve the special density license application as amended, deleting the proposed public amenity of "Use of chemicals to control and/or eradicate aquatic weeds in Carson's and St. Louis Bay".

**VOTE:** Motion carried unanimously.

**C. City of Minnetonka Beach**, consideration of draft Findings of Fact and Order approving a dock length variance application at Cross Point Road (Dock Site 10).

Van Hercke asked Nybeck for background on this agenda item.

Nybeck stated that LeFevere had prepared draft Findings of Fact and Order consistent with the discussion at the last Board meeting.

**MOTION:** Gross moved, Seuntjens seconded to approve the draft Findings of Fact and Order approving the dock length variance application at Minnetonka Beach (Dock Site 10) as submitted.

**VOTE:** Motion carried unanimously.

**D. Smithtown Bay Association**, consideration of 2007 renewal, without change, multiple dock license application.

Van Hercke asked Nybeck for background on this agenda item.

Nybeck stated that he had received telephone calls from Randy Herges and Thomas Sheehan of Smithtown Bay Association relating to this agenda item. Based on these discussions, he suggested that the Board might want to take a different approach relating to their 2007 renewal, without change, multiple dock license application. This application was submitted to the LMCD on March 28<sup>th</sup> and deemed complete. State law requires the LMCD to process this application within 60 days, with the LMCD having the ability to extend this time period an additional 60 days. Based on discussions with Smithtown Bay Association representatives, changes have been made over the years that have not been approved by the LMCD Board. An application for variance from LMCD Code had been recently submitted from the Association. This application most likely would be deemed incomplete for a variety of reasons and was not the proper application to bring their proposed changes forward to the LMCD Board. To accommodate the proposed changes, the Association would need to submit a reconfiguration of legal, non-confirming multiple dock application. Options for the Association to consider included: 1) sign an indefinite waiver to the 60

day rule for the 2007 renewal, without change, application submitted, 2) withdraw the 2007 renewal, without change, application and request that the fees be transferred to a reconfiguration of a legal, non-conforming multiple dock license application, and 3) no action, which requires the Board to act on the pending application consistent with the 60 day rule. He recommended that the Board: 1) take action on the pending 2007 renewal, without change, multiple dock license application to the June 27<sup>th</sup> Board meeting, 2) to require Smithtown Bay Association to submit a reconfiguration of a legal, non-conforming application (with attachments) by June 19<sup>th</sup>, and 3) to take action on the pending renewal, without change, multiple dock license application most likely for denial if the appropriate application was not received by the LMCD by June 19<sup>th</sup>.

**MOTION:** Bader moved, Scanlon seconded to direct staff to notify Smithtown Bay Association representatives that action on their 2007 renewal, without change, multiple dock license application for Smithtown Bay Association was continued to the June 27<sup>th</sup> Board meeting for action, with the possibility of denial and revocation, unless a new multiple dock license application to reconfigure the legal, non-conforming facility was received by June 19<sup>th</sup>.

**VOTE:** Ayes (9), Abstained (1; Nelson); motion carried.

E. Additional Business

There was no additional business.

2. FINANCIAL

B. Review of draft 2008 LMCD Budget

Van Hercke requested Nybeck provide background on this item.

Nybeck made the following comments:

- A Board Working Session was conducted in the LMCD office on May 3<sup>rd</sup> to refine the first draft of the 2008 LMCD Budget prior to Board review. The draft 2008 LMCD Budget consists of three components. These included one page that outlines the city-by-city levy, two pages of budget details, and three pages for Appendix A that provide budget assumptions and footnotes of specific line items.
- He provided an overview of the upcoming review process. This included preliminary LMCD Board review at this meeting, review with LMCD member cities on either May 17<sup>th</sup> or 24<sup>th</sup>, a second review by LMCD Board at its June 13<sup>th</sup> meeting, and a third and final review by LMCD Board at its June 27<sup>th</sup> meeting. He anticipated that the adopted 2008 LMCD Budget would be forwarded to the 14 member cities by June 29<sup>th</sup> to comply with the July 1<sup>st</sup> deadline.
- He provided a historical review of LMCD expenses and levy's from 1996 through 2008. The proposed levy in the draft 2008 LMCD Budget would increase approximately 21.4% compared to the levy in the approved 2007 LMCD Budget (\$365,066 in 2008 compared to \$300,821 in 2007).
- He highlighted eight primary factors for the proposed 21.4% increase. These included: 1) a reduction in the allocation of Invasive Species Management Reserve funds from \$30,000 in 2007 to \$19,000 in 2008, 2) an increase in Administration salaries for a

new ½ time staff position to proactively enforce LMCD regulations at residential properties (estimated at \$24,000), 3) a slight increase in expenses for LMCD office lease and storage (approximately \$3,000), 4) an increase in legal services (\$7,000) based on 2006 actual expenses and 2007 estimated actual expenses, 5) funds allocated for the joint 2008 Boat Density and User Attitude Surveys project planned with the MN DNR (\$8,950), 6) \$20,000 of funds budgeted for Administration Reserve to increase the level of reserves (up from \$10,000 in 2007), 7) \$10,000 of funds to replace depreciated harvesting equipment in the future (consistent with 2007), and 8) a \$5,000 increase in zebra mussel operational funds.

- He believed that there were three Board actions items needed at this meeting. These included: 1) preliminary approval of the draft 2008 LMCD Budget to distribute to the 14 LMCD member cities for review and comments, 2) to direct staff to work with Treasurer Seuntjens on a cover letter to be sent out with the draft 2008 LMCD Budget, and 3) to schedule a meeting date to review the draft 2008 LMCD Budget with the LMCD member cities on either May 17<sup>th</sup> or 24<sup>th</sup>.
- He entertained questions and comments from the Board.

The Board discussed a number of budgeting options to bring the levy increase down prior to submitting it to the 14 LMCD member cities for review and comments. Based on the ability to make further changes prior to the adoption of the 2008 LMCD Budget in June, the consensus of the Board was to: 1) reduce legal services by \$5,000, 2) postpone the 2008 Boat Density and User Attitude Survey that would result in a reduction of \$8,950 of expenses, 3) reduce the line item to increase the level of the Administrative Reserve Fund from \$20,000 to \$10,000, and 4) to eliminate the \$10,000 line item in the budget for depreciated harvesting equipment. With these changes, the Board directed Nybeck to: 1) work with Treasurer Seuntjens on a cover letter to be sent out with the draft 2008 LMCD Budget to the 14 LMCD member cities for review & comments, and 2) to schedule a meeting date of May 24<sup>th</sup> to review the draft budget with the LMCD member cities. The Board directed staff to review the existing fee schedule and make recommendations for possible amendments.

#### C. Additional Business

There was no additional business.

### 3. ADMINISTRATION

#### B. Staff update of Code Enforcement/Permitting Intern position.

Van Hercke asked for background on this agenda item from Nybeck.

Nybeck stated that a Code Enforcement/Permitting Intern position was advertised in late March, with an application deadline of April 13<sup>th</sup>. 14 applications were received by this deadline, from which seven received an interview. The position would start in early June and continue through mid-August, with an hourly rate of \$11 to \$13 per hour, depending on qualifications. The position funding source for 2007 would be professional/temporary services in which \$5,500 was available for this position. All candidates were of high quality; however, one candidate stood out. Ms. Shelley Miller, who was a graduate student at the University of Minnesota Humphrey Institute, meets or exceeds the educational, communication, and computer experience that the LMCD desired. She was transitioning from the media sector to public, has parents that lived on Lake

Minnetonka, was familiar with operating a watercraft, and would be available to assist Herman with the increased LMCD code enforcement. The position has been offered to Ms. Miller and she was very interested in it. He recommended entering into a seasonal employment agreement with Shelley Miller for the Code Enforcement/Permitting position at an hourly rate of \$13.00, to commence on May 30<sup>th</sup> and continue through August 15<sup>th</sup>, with no employee benefits (consistent with the LMCD's Personnel Policy).

**MOTION:** Suerth moved, Gross seconded to enter into a seasonal employment agreement with Shelley Miller from May 30<sup>th</sup> through August 15<sup>th</sup>, at an hourly rate of \$13.00, with no employee benefits as outlined in the LMCD Personnel Policy.

**VOTE:** Motion carried unanimously.

**C. Discussion of LMCD lease adjustments.**

LeFevere recommended that this discussion should take place in an executive session.

The consensus of the Board was to discuss this matter under Executive Session.

**D. Additional Business**

Van Hercke stated that there was a need to schedule a date for the annual Board Lake Inspection Tour. The Board discussed this and the consensus was to conduct the annual tour on June 6<sup>th</sup>.

**4. EWM/EXOTICS TASK FORCE**

Suerth stated that the I-LIDS program may not be up and running by the end of next week when the contract was scheduled to commence. He asked Nybeck for an update.

Nybeck stated the contract requires all four I-LIDS units to be up and running by the opening fishing weekend, May 12<sup>th</sup>. He questioned whether all four units would be up and running as required by the contract. He stated that he would be working with LeFevere on the payment of the contract if all areas are not operational by May 12<sup>th</sup>.

Suerth asked Nybeck for an update on the volunteer inspection program.

Nybeck stated that the Minnetonka Power Squadron had expressed an interest in volunteering for the inspection program in conjunction with their annual literature distribution efforts held at a variety of public access May 19<sup>th</sup> and 20<sup>th</sup>. A training session with the MN DNR was scheduled for May 15<sup>th</sup> at the Deephaven City Hall parking lot.

Suerth urged the Board members to attend the training program that Nybeck had scheduled. He stated he would be sending out a list of homeowner associations located within their respective municipality requesting they solicit those associations to participate in the volunteer inspection program.

**5. LAKE USE AND RECREATION**

There was no discussion.

## 6. SAVE THE LAKE

Nelson asked LMA Executive Director Dick Osgood to provide an update on Representative Berns' pending aquatic invasive species legislation.

Osgood reviewed the two bills authored by Representative Berns. The bills were pending the Governor's signature in which \$1.8 million or \$2.1 million, would be provided to conduct some type of preventative work. He stated that typically funding of this nature was given to the MN DNR staff who would be responsible for rolling the funds into a program, i.e., grant or cost-share program, in which rules and guidelines would be developed for funding qualifications.

Nelson asked Osgood how much it would cost and would it be worthwhile if a lake management plan was put together for a specific, highly-infested bay such as Grays Bay, assuming that the data would be available from the 2006 Milfoil Demonstration Project.

Osgood stated there was value in a lake management plan of that type. Vegetative surveys are proposed to be done by the Army Corp of Engineers. It appears that at this time, at a minimum, there would be repeat surveys in the areas of the 2006 Milfoil Demonstration Project. With the fieldwork planned, it would not be adequate to support a lake vegetation management plan (LVMP) because the survey would be needed for the entire bay. For a bay similar to Grays Bay, he believed that a LVMP would run around \$10,000 to \$15,000.

## 7. EXECUTIVE DIRECTOR REPORT

Nybeck updated the Board on two items. First, he directed the Board to various news articles in their handout folders. Second, the lake level as of May 7<sup>th</sup> was 929.53', with a discharge of 115 c.f.s.

## 8. OLD BUSINESS

Gross stated that a subcommittee has been developed to review environmental sensitive areas of the lake. That subcommittee consists of himself and Board members Babcock and Whalen. They intend to meet very soon with a goal to report to the Board in early August. He welcomed anyone to join the subcommittee.

## 9. NEW BUSINESS

There was no discussion.

## 10. ADJOURNMENT

Van Hercke asked LeFevere to clarify for the record why the Board was going into an executive session.

LeFevere stated that the purpose for closing this meeting and going into executive session, as an exception to the Open Meeting Law, was 1) attorney/client privilege to discuss the Canning litigation,

and 2) threatened litigation by the LMCD landlord over terms of the lease being disputed. Upon completion of the executive session, the Board most likely would adjourn the meeting.

**MOTION:** Seuntjens moved, Scanlon seconded: 1) to go into executive session at 10:36 p.m. to discuss pending Canning litigation and threatened litigation by the LMCD landlord, as allowed by the Open Meeting Law, and 2) to adjourn the meeting upon completion of the executive session.

**VOTE:** Motion carried unanimously.

Katy Van Hercke, Vice Chair

Tom Scanlon, Secretary